**Transition planning tool**

#### Plan and act

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| Strategic Direction: | | | SEF Element: | |
| Activity | **What do we intend to do?** | **Team**  **When** | **Resources** | **Evaluation and evidence** |
| *Identify a high quality transition practice which you will implement.*  *Remember to include specific strategies to build meaningful partnerships.* | ***Note the required steps to implement the practice (be as specific as possible)*** | ***Allocate responsibilities and decide on a timeframe*** | ***Note the required resources and / or funding*** | ***How will you know if the practice has been effective? What was the impact? Where to next?***  ***Specify the success measures.*** |
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