

DETERMINATION UNDER THE *TEACHING SERVICE ACT*
1980

DETERMINATION NO. 3 of 2022 -
SPECIAL CONDITIONS OF EMPLOYMENT FOR THE
PRINCIPAL AND DEPUTY PRINCIPAL AT THE SECONDARY
COLLEGE OF LANGUAGES

I, Georgina Harrison, Secretary of the Department of Education make the following Determination pursuant to section 13 of the *Teaching Service Act* 1980.

1. Purpose

1.1 The purpose of this Determination is to provide for special conditions of employment for the Principal and Deputy Principal at the Secondary College of Languages.

2. Application

2.1 This Determination will apply to the Principal and Deputy Principal at the Secondary College of Languages.

3. Definitions

3.1 In this Determination:

College means the Secondary College of Languages in the Department

Department means the Department of Education

Deputy Principal means the Deputy Principal at the Secondary College of Languages

Principal means the Principal at the Secondary College of Languages

Secretary means the Secretary of the Department of Education

Teaching Service Act means the *Teaching Service Act* 1980.

4. Scope

4.1 This Determination is made pursuant to section 13 of the *Teaching Service Act* and provides for the salary and conditions of employment of the position of Principal and Deputy Principal in the College.

5. Salaries

5.1 The Principal will be paid a salary equivalent to the salary paid to the classification of high school principal Grade 2 (PH2) as provided for in the *Crown Employees*

(Teachers in Schools and Related Employees) Salaries and Conditions Award and its successor instrument.

- 5.2 The Deputy Principal will be paid a salary equivalent to the salary paid to the classification of Deputy Principal as provided for in the *Crown Employees (Teachers in Schools and Related Employees) Salaries and Conditions Award* and its successor instrument.

6. Conditions of employment

6.1 Hours of duty

- a) The Principal and the Deputy Principal will observe public service administrative hours and not school hours.
- b) As part of their normal working hours the Principal and the Deputy Principal will be required to be on duty and attend for work at the various locations of the College during the operating hours of the College.
- c) Appropriate flexible work arrangements will be approved by the Principal's manager or nominee following discussions with the Principal and Deputy Principal to enable the Principal and Deputy Principal to work the required hours over a five day period including the requirement to work on Saturday.

6.2 Annual leave and payment for non-attendance by teachers in non-term weeks

- a) The provisions of *Determination 3 of 2009, Annual leave and payment for non-attendance in non-term weeks* will apply to the Principal and Deputy Principal for the autumn, winter, spring and first three weeks of the summer student vacation period.
- b) The Department may require the Principal and Deputy Principal to be on duty and undertaking work as directed during the two weeks of the summer school vacation period immediately preceding the first day of Term 1 of the new school year.

7. Date of effect

- 7.1 *Determination 4 of 2010 – Special Conditions of Employment for the Principal at the Saturday School of Community Languages* in rescinded.

- 7.2 This determination comes into effect from the date on which the Determination is made by the Secretary and will remain in effect until such time as it is varied or rescinded.

Signed:



Georgina Harrisson
SECRETARY
DEPARTMENT OF EDUCATION

Date: 30 January 2023