

EMERGENCY ACTIONS CARD

Assisted School Travel Program

1300 338 278 DIAL '0' FOR A GENUINE EMERGENCY



INJURY / MEDICAL EMERGENCY

- Call **000** for life-threatening or emergency situations
- If the student is having a seizure, refer to their medical plan
- Use the first aid kit in the vehicle to treat minor injuries, and inform school
- Notify the ASTP on **1300 338 278** (dial '0' for a genuine emergency)
- Do not give medication without authorisation from paramedics



VEHICLE INCIDENT

- Call **000** for serious accidents
- For minor accidents, ensure the safety and wellbeing of students
- Notify the ASTP on **1300 338 278**
- Driver must contact the contractor for a relief vehicle
- Advise parents and school of the incident/delay
- Report the incident/delay to ASTP
- If the vehicle breaks down, do not leave students unattended



HOME ALONE

- Wait **3 minutes** from the agreed time
- If no contact with parent, phone the ASTP on **1300 338 278** for advice
- Do not take student to an unauthorised address
- Do not hand student over to an unauthorised adult



UNSAFE STUDENT BEHAVIOUR

- Ensure the safety of all students
- Contact school or ASTP on **1300 338 278** for advice
- Do not come into unnecessary physical contact with student