



WORK RECORD BOOK

YEAR
12

School Based Apprenticeships & Traineeships in NSW

GET YOUR CAREER STARTED BEFORE YOU LEAVE SCHOOL

Student's Name:

Qualification:

Apprenticeship or **Traineeship** (Please tick ✓)

TCID:

School:

Contact:

Phone:

Email:

Employer:

Contact:

Phone:

Email:

Training Provider:

Contact:

Phone:

Email:

Training Services NSW Centre:

Contact:

Phone:

Year 12 Work Record Book Verification:

Commencement date of Apprenticeship/Traineeship: / /

Days carried over from Years 10 and 11:

Total days worked during Year 12:

Verification by School Representative:

SCHOOL BASED APPRENTICESHIP/TRAINESHIP

Date	Duration	Employer Signature
Total Hours		School Signature/Comment

SCHOOL BASED APPRENTICESHIP/TRAINEESHIP

Date	Duration	Employer Signature
Total Hours		School Signature/Comment

SCHOOL BASED APPRENTICESHIP/TRAINEESHIP

Date	Duration	Employer Signature
Total Hours		School Signature/Comment

Training Services NSW Workplace Monitoring

Date	Comments	Training Services Officer
		Name: Signature:

Date	Comments	Training Services Officer
		Name: Signature:

Training Services NSW

[www.nsw.gov.au/education-and-training/
apprentices-and-trainees](http://www.nsw.gov.au/education-and-training/apprentices-and-trainees)

P: 13 28 11



Training Services NSW Regional Centres

Hunter & Central Coast

Newcastle Office

P: [02] 4926 7300

E: TS.Newcastle@det.nsw.edu.au

Western Sydney & Blue Mountains

Parramatta Office

P: [02] 9204 7400

E: TS.Parramatta@det.nsw.edu.au

North Coast & Mid North Coast

Lismore Office

P: [02] 6629 7900

E: TS.Lismore@det.nsw.edu.au

New England

Tamworth Office

P: [02] 5778 5900

E: TS.Tamworth@det.nsw.edu.au

Central & Northern Sydney

Chatswood Office

P: [02] 9242 1700

E: TS.Chatswood@det.nsw.edu.au

Southern & South Western Sydney

Bankstown Office

P: [02] 8707 9600

E: TS.Bankstown@det.nsw.edu.au

Illawara & South East NSW

Wollongong Office

P: [02] 4240 3700

E: TS.Wollongong@det.nsw.edu.au

Western NSW

Orange Office

P: [02] 6363 9800

E: TS.Orange@det.nsw.edu.au

Riverina

Wagga Wagga Office

P: [02] 6937 7600

E: TS.WaggaWagga@det.nsw.edu.au



**If this booklet is found,
please return to the student's school**

Name of School

