# Classroom management planning

**Teacher:**

**Date:**

## Expectations

|  |  |  |  |
| --- | --- | --- | --- |
| Attention signal and classroom rules | How will you teach? | When will you teach | Completion date/ register |
| List your attention signal/s |  |  |  |
| List your classroom rules1.2.3.4.5.Note - make sure the rules are:* Observable
* Measurable
* Positively stated
* Understandable
* Always applicable
 |  |  |  |

## Routines and procedures

|  |
| --- |
| Procedure plans |
| Complete a procedure plan for each of the following routines (add or remove any that apply to your setting):* How to gain teacher assistance
* Entering/ exiting classroom
* Start of class
* Storing/ accessing personal belongings
* Working in groups
* Working independently
* Obtaining materials/ supplies

Note – remember to explicitly teach each of the procedures. |

## Responding to behaviour

|  |  |  |  |
| --- | --- | --- | --- |
| Positive reinforcement*Positive consequences are:** Clear and specific
* Natural and logical
* Related directly to your rules
 | How will you teach? | When will you teach | Completion date/ register |
| Free and frequent (list) |  |  |  |
| Intermittent (list) |  |  |  |
| Long term (list) |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Corrective responses*Negative consequences are:** Clear and specific
* Natural and logical
* Related directly to your rules
* Educative not punitive
 | How will you teach? | When will you teach | Completion date/ register |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Implementing the action plan

|  |  |  |  |
| --- | --- | --- | --- |
| Component | What is to be accomplished? | How will it be accomplished? | Date accomplished |
| Resourcing |  |  |  |
| Teaching the plan to students |  |  |  |
| Review/booster sessions for students |  |  |  |
| Communicating the plan to supervisor |  |  |  |
| Communicating the plan to parents |  |  |  |