

# Pre-placement Questionnaire.

One way to improve the quality of a professional experience placement is to use information about the pre-service teacher (PST) to help differentiate and structure the practicum.

## Who implements this strategy

Professional Experience Coordinator (PEXC) or Supervisor (ST)

## How is it implemented?

- When a school receives an email from a University about a professional experience placement, the PEXC or ST attaches the preplacement questionnaire to the reply email.
- The PEXC or ST will ask the PST to complete the questionnaire and returned it via email to their ST by a specific date.
- The ST will use this information to help organise the placement and align their expectations. For example, this could be based on the number of previous placements, their interests and strengths and the PSTs goals for this practicum.
- The ST will consider and implement other 'high impact' strategies that will support the PST professional experience goals.

## Variations:

- Arrange for an online meeting or phone call prior to placement and ask these or similar key questions.
- Vary the questions asked. Adjust or select from the questions to best suit your situation/school.

## What are the benefits of implementing this strategy?

- Supports a strength based approach as it allows the ST to focus on the PSTs abilities, knowledge and skills.
- The PST has a feeling of control over their professional development.
- The ST understands the PSTs previous work and classroom experiences and can position their expectations to match.
- ST have the opportunity to consider mentoring techniques and high impact strategies prior to placement.

## Outcomes

- The placement is differentiated to meet the professional development needs of the PST, allowing them to feel known, valued and cared about.
- The strength based approach benefits the students and school.

## Success indicators

- An indicator that the strategy is working as intended: the placement is differentiated to meet the current professional development needs of the PST. There is a smooth transition from pre placement into Week 1 of the placement. There are opportunities created to see other classrooms.
- An indicator that the strategy is not working as intended: The ST has limited information about the PST prior to placement and it takes a few days into the placement to understand their current professional development needs.

# Pre-placement questionnaire for pre-service teachers



Approximate completion time: 10-15 minutes  
To be completed 2-3 weeks prior to start of placement.

## Getting to know you!

These questions help us to understand who you are and enables us to best support your professional development. It can also help the school to match you to an appropriate supervising teacher.

Q1) Please provide your contact details:

First & last name (include preferred title)

City/town where you currently live

City/town where you study

Emergency contact details

Q2) Which school is your placement at?

Q3) Who is your supervising teacher for this placement (if known)?

Q4) The school expects you will meet online or speak with your supervising teacher before Day 1 of placement. (Please select the most accurate statement from the choices below)

Q5) Please indicate your age range:

Q6) Are there any modifications or adjustments required in the workplace for you to complete this practicum? If yes, please specify in the space below.

## Information about your qualifications

These questions focus on your university enrolment, as well as your personal skills and interests, so that we can better contextualise the placement that you are heading into.

Q7) Please list any prior employment experience. If not applicable, please answer n/a.

Q8) At which University are you studying?

Q9) Which mode are you studying?

Q10) How far have you progressed through your Teaching degree (equivalent to full time study)?

Q11) Have you completed a placement before?

If yes, please specify the school(s) where you have previously completed a placement.

Q12) Is this your last professional experience placement?

Q13) If this is your last placement, do you have conditional accreditation from NESAs and approval to teach from the department? (Please choose one response below)

## What do you need from your placement?

These questions help to determine what you need from your placement, both in terms of the subjects required and professional development you would like to engage in during your time at the school.

This helps us to differentiate your placement.

Q14) Please indicate the timing of this placement by entering the term number and adding an 'X' for each week the placement will take place.

Term	Weeks									
	1	2	3	4	5	6	7	8	9	10

Q15) What subject(s) are you required to teach for this placement?

Q16) Which stage/s would you like to focus on for this practicum? (please select all that apply)

- |  |                                  |
|--|----------------------------------|
| <input type="checkbox"/> Early Stage 1 | <input type="checkbox"/> Stage 4 |
| <input type="checkbox"/> Stage 1       | <input type="checkbox"/> Stage 5 |
| <input type="checkbox"/> Stage 2       | <input type="checkbox"/> Stage 6 |
| <input type="checkbox"/> Stage 3       |                                  |

Q17) What professional learning goals, in line with the AITSL Graduate Standards, do you have for this placement?

Q18) What personal strengths do you bring to our school?

Q19) What other skills or hobbies do you bring to the practicum? E.g., do you play a musical instrument, coach a team, tutor or teach privately, coding or IT skills, chef skills, hiking, or orienteering experience.

Q20) Are there other classes, stages, subjects, or specific skills you would like to observe during this practicum?

Q21) Please identify how important the following statements are for you as a pre-service teacher.

*Not at all important — Slightly important – Neutral – Very important – Extremely important*

- Regular, daily feedback is important to me.
- I want advice about where to improve in my teaching practice.
- I want my supervising teacher to guide and improve my ability to self-reflect.
- I want my supervising teacher to know and use the Australian Professional Standards for Teachers - Graduate career stage.
- I want to have diverse experiences during my placement.
- Being a part of the whole school community is important to my placement (e.g., observe other classrooms, meet parents, be involved in extracurricular programs, attend meetings etc).
- Encouragement and positive feedback are important to me.
- I would like my university and placement school to work together to support me during my placement.

Q22) Is there anything else you would like your supervising teacher to know about you before placement?

Signature

Date

**Please return this completed survey via email to your school professional experience coordinator or supervising teacher at least 2 weeks prior to starting your placement. Thank you.**